

GUDLAVALLERU ENGINEERING COLLEGE

(An Autonomous institute with permanent affiliation to JNTUK, Kakinada)

Seshadri Rao Knowledge Village, GUDLAVALLERU – 521 356

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Twelveth IQAC Action Taken Report

| Agenda | Minutes | Action Taken |
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| 12.01 | The Vice Principal – Academics (Coordinator) presented the examination results B.Tech, M.Tech and MBA for the academic year 2017-18. The members have expressed satisfaction about the overall results and advised the Principal to assess the abilities of the students during the semester course work and conduct more tutorials for poor performers in difficult subjects so as to improve the overall pass percentage further. | ---- |
| 12.02 | The Principal discussed with the members of the committee for conduct of three week Induction program for 2018 admitted students as per the latest guidelines of AICTE. Dr. G. S. Bhaskara Rao, Professor & Head, Department of Basic Sciences is entrusted with responsibility of making the required arrangements for student's induction into I B.Tech. The Vice-Principal is requested to make the arrangements for conducting induction day meeting in the examination-cum-Meeting hall at 11-00 AM on 09-07-2018 and Lunch arrangements to all the students, parents and Teaching & Non-teaching staff members of the college. He is also requested to make the transport arrangements for onward and return journey of the students and parents. | Conducted induction program as per AICTE guidelines for three weeks from 09-07-2018. |
| 12.03 | The Principal informed the members about the organization of 17 th Graduation day on 29 th July 2018 and also informed that the Hon'ble Speaker, A.P. Legislative Assembly Dr. Kodela Siva Prasada Rao will be the Chief Guest for the function. All the Heads of the Departments are requested to mail the invitation letter to all graduates of class of 2018 and requested them to attend the graduation day along with their parents and receive the provisional certificates from Hon'ble Speaker. The Vice Principal - Administration is requested to make the arrangements for smooth conduct of 17 th Graduation Day on 29 th July 2018. | Conducted 17 th Graduation day on 29 th July 2018. |
| 12.04 | The members identified the importance of conducting Academic and Administrative Audit and it was decided to conduct the same once in a year internal evaluation and once in 2 years external evaluation for academic year (i.e. from 1 st July to 30 th June) instead of calendar year. Accordingly the Academic and Administrative Audit for the period from 1 st January to 30 th June 2018 with external persons was planned to conduct in the month of July 2018. | Conducted Academic and Administrative Audit once in year Internal evaluation and once in two years External evaluation. |