



SESHADRI RAO GUDLAVALLERU ENGINEERING COLLEGE

(An Autonomous Institute with Permanent Affiliation to JNTUK, Kakinada)

Seshadri Rao Knowledge Village, GUDLAVALLERU-521 356, Krishna District, A.P., India

(Approved by AICTE, New Delhi and Permitted by A.P. State Government)

Accredited by NAAC

Phone Nos. 08674-273737, 273888, Mobile: +91 9848779121 Fax No. 08674-273957

E-mail: principal@gecgudlavalleru.ac.in, office@gecgudlavalleru.ac.in, Web: www.gecgudlavalleru.ac.in

List of research grants received from government and non-governmental agencies AY: 2019-20

S. No	Name of the faculty	Name of the funding/awarding agency	Amount in Lakhs	Duration of the Project
2019-2020				
1	Dr.V.V.K.D.V. Prasad (PI)	AICTE	17.25	2 Years
2	Dr.Ch.Bala Swamy (PI)	AICTE	3.22	2 Years
3	Dr.M.Siva Kumar (PI)	AICTE	3.86	2 Years
4	Dr.M. Babu Rao (PI)	AICTE	4.40	1 Year
5	Dr.Ch. Kavitha (PI)	AICTE	4.35	1 Year
Total			33.07	


IQAC
IQAC


Principal
PRINCIPAL
Seshadri Rao
Gudlavalleru Engineering College
Seshadri Rao Knowledge Village
Gudlavalleru - 521 356, Krishna District. A.P.

Date: 29.11.2019

ADD/ECB
23/5/20

MODROBS
Coordinator: VVKDV Prasad

F.No.9-114/RIFD/MOD/Policy-I/2018-19

All India Council for Technical Education
(A Statutory Body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



MODROB - Sanction Letter

Date: 02.12.2019

F.No.9-114/RIFD/MOD/Policy-1/2018-19

To,
The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg, Vasant Kunj,
New Delhi- 110070.

Sub: Release of a sum of Rs.1380000/- (Rupees Thirteen Lakh Eighty Thousand Only) being the Grant-in-Aid under the scheme Modernization and Removal of Obsolescence (MODROB) for the year 2018-19 payable during the current financial year 2019-20- reg.

Sir,
With reference to the proposal submitted by the institute, this is to convey that the sanction of the Council for payment of **Rs.1725000/-** (Rupees Seventeen Lakh TwentyFive Thousand Only) as Grant-in-Aid under the Modernization and Removal of Obsolescence (MODROB) scheme, as per details given below:

1.	Name and address of the Beneficiary Institution:	Director/ Principal/ Registrar, GUDLAVALLERU ENGINEERING COLLEGE, SESHADRI RAO KNOWLEDGE VILLAGE, GUDLAVALLERU- 521356, KRISHNA DISTRICT, ANDHRA PRADESH Andhra Pradesh - 521356.		
2.	Title of Project:	AUGMENTATIONS OF FACILITIES IN MICROWAVE AND OPTICAL COMMUNICATION LAB		
3.	Name of Coordinator:	Dr. VKD VARA VARRE		
4.	Duration of the project:	2 Years		
4.	Total Grant-in-aid Sanctioned:	Total: Rs.1725000/-	Non-Recurring (85%): Rs.1466250/-	Recurring (15%): Rs.258750/-
5.	Amount to be released during the year 2019-20:	1st Installment Rs.1380000/-	Non-Recurring (85%): Rs.1173000 /-	Recurring (15%): Rs.207000/-
6.	Sanctioned grant-in-aid is debitable to:	Major Head 601.18(a) Gen. (Plan Head)		

- The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of Director/Principal/ Registrar of the Institute through RTGS/PFMS.
- This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.

THE INSTRUCTIONS/GUIDELINES TO BE FOLLOWED BY UNIVERSITY/INSTITUTION

I. Release of funds:

- The Principal/ Director of the institute and the Coordinator of the project are hereby requested to verify the correctness of the undermentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Branch Address	Account Holder Name	Account Type	Account Number	IFSC
AAATA3093K	STATE BANK OF INDIA	GUDLAVALLERU	MAIN ROAD, GUDLAVALLERU - 521356, KRISHNA DISTRICT	PRINCIPAL, GUDLAVALLERU ENGINEERING COLLEGE	Current Account	35339035882	SBIN001461

In case of any omission the same should be reported to AICTE immediately.

- b. The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme.
- c. 100% grant of the sanctioned amount is being released to Government/Govt. Aided institutions. Utilization Certificate (UC) and other requisite documents are to be submitted within one month of the completion of the project.
- d. To self-financed/Pvt. Institutions 80% of the sanctioned amount is being released as first installment followed by 20% as reimbursement after receipt of UC and other requisite documents as specified in terms & Conditions of MODROB Scheme.

II. Maintenance of accounts:

- a) The Institute shall strictly follow the provisions laid down in the scheme document and sanction order No. F.No.9-114/RIFD/MOD/Policy-1/2018-19 Dated 02.12.2019 issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project; failing which correspondence will not be entertained
- b) Funds covered by this grant shall be kept separately and would not be mixed up with other funds, so as to know the amount of interest accrued on the grant AICTE.
- c) The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure (list enclosed).
- d) The Council or its nominee shall have the right to check /verify the account to satisfy that the fund has been utilized for the purpose for it was sanctioned.
- e) The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE. Any expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institution / University do not take the project work within one month of the receipt of the grant, the approval shall ipso facto lapse.
- f) After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned project has been started/is in progress.

III. Refund of grant by way of a demand draft in favour of Member Secretary, AICTE, New Delhi:

- a) If the college/institute does not have the Letter of Approval (LOA) or Extension of Approval issued by AICTE for the academic year 2019-20, the fund released should be immediately refunded to AICTE with interest accrued thereon.
- b) If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be necessarily returned to AICTE.
- c) In any case, if the institute is required to refund the grant or interest accrued thereon or balance amount, the amount will be refunded to AICTE.
- d) It may be ensured that the project is completed within the stipulated time. If the project is not completed in time, no further extension will be granted in any case and institute has to refund the entire amount to AICTE.
- e) As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

IV. Submission of documents by college/institution after completion of Project/Subsequent years:

The following mandatory relevant documents are required to be submitted by the college/institution within one month of the completion of the project: -

- a) Feedback form in the prescribed proforma.
- b) The Annual Progress Report (APR) in the prescribed format along with the original Statement of actual Expenditure in the prescribed proforma duly signed by the Head of the institution and shall be submitted to AICTE not later than one month after completion.
- c) The Utilization Certificate (UC) supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the project. It should contain the head-wise break up

Date:29.11.2019

F.No.9-¹¹⁴/RIFD/MOD/Policy-I/2018-19

- of expenditure made from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council.
- d) In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.
- e) Program Evaluation Committee (PEC) is required to be constituted at Institutional level. The constitution of the PEC shall be asunder:
- i. Principal/Director/Registrar of the Institution(Chairperson)
 - ii. Coordinator of the project (Member Secretary),
 - iii. Two HODs and one subject expert(Members).
 - iv. The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at-end of the project along with other mandatory documents.
- f) Project completion report project indicating the activities undertaking, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.
- g) Attested photocopies of supporting vouchers/bills of expenditure incurred for the completion of Project.
- h) Photographs of equipment's purchased.
- i) The balance amount of the grant will be reimbursed to the university/institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released, as second installment, in favour of the beneficiary institution.

V. General instructions

- a) The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular project. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the project. The Institute receiving the grant should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE shall adjust the same in the next installment of grant before its release.
- b) Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the MODROB project would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No.9-114/RIFD/MOD/Policy-1/2018-19 in your future correspondence.
- c) The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form i.e.GFR-19.
- d) The College / Institute receiving grant under MODROB is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the project should be super scribed with AICTE project file number.
- e) The assets acquired wholly or substantially out of grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the AICTE and should at any time the institution cease to function, such assets shall revert to the AICTE.
- f) The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.

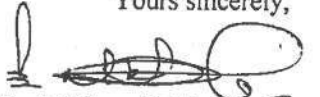
Date:29.11.2019

F.No.9-114/RIFD/MOD/Policy-I/2018-19

List of Equipment's approved :

Name of Equipments
Microwave Bench
Microwave Bench
Doppler radar training systems
Microstrip Antenna Training Kit
Satellite communication training system with video setup

Yours sincerely,



Prof. Dileep N. Malkhede
Advisor-1 (RIFD)

16 DEC 2019

Copy forwarded for information and necessary action to:

- 1 ✓ Name and Address of the Coordinator,
Dr. VKD VARA VARRE,
GUDLAVALLERU ENGINEERING COLLEGE,
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356, KRISHNA DISTRICT,
ANDHRA PRADESH Andhra Pradesh -521356.
2. The Registrar / Director / Principal,
GUDLAVALLERU ENGINEERING COLLEGE,
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356, KRISHNA DISTRICT,
ANDHRA PRADESH Andhra Pradesh -521356
3. Guard File

Prof. Dileep N. Malkhede
Advisor-1 (RIFD)

AICTE Grant to conduct STTP on
"Block chain Technologies"
Co-ordinator Prof. Ch. Balaswamy.

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



STTP- Sanction Letter

Ref. No. 34-65/208/RIFD/STTP/Policy-1/2018-19

Date 21 FEB 2020

To

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj, New Delhi - 110070

Sub: Release of grant for conduct of Short Term Training Programme (STTP) under AQIS 2018-19 during the financial year 2019-20- reg.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 321666 /-** (Rupees Three Lakh TwentyOne Thousand Six Hundred SixtySix Only) for conduct of Short Term Training Program as per details given below:-

1.	Name and address of the beneficiary University / Institution	GUDLAVALLERU ENGINEERING COLLEGE , SESHADRI RAO KNOWLEDGE VILLAGE, GUDLAVALLERU-521356, KRISHNA DISTRICT, ANDHRA PRADESH KRISHNA-521356 Andhra Pradesh
2.	Permanent ID of Institute	1-8998977
3.	Institute type	Unaided - Private
4.	Name of Coordinator	Dr. BALASWAMY CHINTHAGUNTLA
5.	Amount sanctioned	Rs. 321666/-
6.	Amount to be released	Rs.321666/- Full & final payment
7.	Head of account	601.15(a) Gen. Short Term Training Programme (Plan)
8.	The authorized officer in whose favour Cheque/ Demand Draft/ RTGS is to be made	REGISTRAR / DIRECTOR / PRINCIPAL
9.	Title of the programme	Blockchain Architecture Design and Use Cases

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.

2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The Principal of the Institute and the Coordinator of the Program are requested to verify the correctness of the under-mentioned Bank Account / RTGS Details submitted by them alongwith the proposals, in which the grant is being released:-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACAG4307 M	STATE BANK OF INDIA	GUDLAVALLE RU	MAIN ROAD, GUDLAVALLE RU - 521 356, KRISHNA DISTRICT.	PRINCIPAL, GUDLAVALLE RU ENGINEERING COLLEGE	Current Account	353390358 82	SBIN00014 61

Instructions/Guidelines to be followed by the University/Institution

I. Disbursement of funds to University/Institutions

- a. The full amount of the grant sanctioned is being released as advance to the University/Institute.
- b. The amount spent by the institute on the conduct of STTP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.
- c. The above said amount of grant shall be refunded back to AICTE if the Letter of Approval (LOA) / Extension of Approval (EOA) is not issued by AICTE to the institute for the academic year 2019-20.

II Maintenance of Accounts

- a. The Institute shall strictly follow the provisions laid down in the scheme document as available on the portal.
- b. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- c. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- d. The grant is intended to cover items of expenditure connected with the Short Term Training Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test.

IV. Submission of Documents by the University/Institutions to AICTE

a. The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the program:-

- (i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Format for the same is available on AICTE web portal.

The University/Institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

- (ii) Feedback form in the prescribed proforma.
- (iii) Copy of the proceedings and completion report.
- (iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Evaluation Committee (PEC).
- (v) Report submitted by Program Evaluation Committee (PEC).

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.

V. General instructions

- a. **Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 2 participants shall be from the host institution/group of institutions.**
- b. **Money to be reimbursed on the grant (for any reasons to include unspent amount, interest , penalty if imposed) shall be refunded back to AICTE in the form of Demand Draft payable to Member Secretary, AICTE, New Delhi.**
- c. **As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.**
- d. **The STTP is a residential program of a duration of six days with minimum 40 participants.** The approved STTP shall be conducted within three months from the date of release of funds.
- e. **If programme is not conducted in the period of three months of the issuance of this Sanction Order, the released amount, alongwith interest accrued thereon, has to be necessarily returned back to AICTE within a month.**

- f. The expenditure under the Heads 'Honorary to Course Coordinator' and 'Honorary to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.
- g. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.
- h. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing STTP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-65/208/RIFD/STTP/Policy-1/2018-19 in your future correspondence.
- i. **Program Evaluation Committee (PEC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:
- (i) Principal/Director/Registrar of the institution (Chairperson).
 - (ii) Coordinator of the program (Member Secretary).
 - (iii) Two HoDs and one subject expert (members).

The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.

- j. **GoI GFR rules** (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- k. This Sanction Order may be treated as Offer Letter for all purposes.

NOTE:- Any deviation from the above will invoke serious action against the Institute.

Yours sincerely,

(Col. B Venkat)
Director (FDC)

21 FEB 2020

Copy forwarded for information and necessary action to: -

1. **Name and Address of the Coordinator**
Dr. BALASWAMY CHINTHAGUNTLA
GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE, GUDLAVALLERU-521356, KRISHNA
DISTRICT, ANDHRA PRADESH
GUDLAVALLERU 521356 Andhra Pradesh
2. **The Registrar / Director / Principal**
GUDLAVALLERU ENGINEERING COLLEGE

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



STTP- Sanction Letter

Ref. No. 34-65/207/RIFD/STTP/Policy-1/2018-19

Date 21 FEB 2020

To

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj, New Delhi - 110070

Sub: Release of grant for conduct of Short Term Training Programme (STTP) under AQIS 2018-19 during the financial year 2019-20- reg.

Sir,

This is to convey the sanction of the Council for payment of **Rs. 385666/- (Rupees Three Lakh EightyFive Thousand Six Hundred SixtySix Only)** for conduct of Short Term Training Program as per details given below:-

1.	Name and address of the beneficiary University / Institution	GUDLAVALLERU ENGINEERING COLLEGE , SESHADRI RAO KNOWLEDGE VILLAGE, GUDLAVALLERU-521356, KRISHNA DISTRICT, ANDHRA PRADESH KRISHNA-521356 Andhra Pradesh
2.	Permanent ID of Institute	1-8998977
3.	Institute type	Unaided - Private
4.	Name of Coordinator	Dr. SIVA MANGIPUDI
5.	Amount sanctioned	Rs. 385666/-
6.	Amount to be released	Rs.385666/- Full & final payment
7.	Head of account	601.15(a) Gen. Short Term Training Programme (Plan)
8.	The authorized officer in whose favour Cheque/ Demand Draft/ RTGS is to be made	REGISTRAR / DIRECTOR / PRINCIPAL
9.	Title of the programme	Automation and Intelligent Control Electrical systems

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.

2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The Principal of the Institute and the Coordinator of the Program are requested to verify the correctness of the under-mentioned Bank Account / RTGS Details submitted by them alongwith the proposals, in which the grant is being released:-

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AACAG4307 M	STATE BANK OF INDIA	GUDLAVALLE RU	MAIN ROAD, GUDLAVALLE RU - 521 356, KRISHNA DISTRICT.	PRINCIPAL, GUDLAVALLE RU ENGINEERING COLLEGE	Current Account	353390358 82	SBIN00014 61

Instructions/Guidelines to be followed by the University/Institution

I. Disbursement of funds to University/Institutions

- The full amount of the grant sanctioned is being released as advance to the University/Institute.
- The amount spent by the institute on the conduct of STTP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.
- The above said amount of grant shall be refunded back to AICTE if the Letter of Approval (LOA) / Extension of Approval (EOA) is not issued by AICTE to the institute for the academic year 2019-20.

II Maintenance of Accounts

- The Institute shall strictly follow the provisions laid down in the scheme document as available on the portal.
- Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- The grant is intended to cover items of expenditure connected with the Short Term Training Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc).

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test.

IV. Submission of Documents by the University/Institutions to AICTE

a. The following mandatory relevant documents are required to be submitted by the University/Institution within one month of the completion of the program:-

- (i) Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Format for the same is available on AICTE web portal.

The University/Institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.

- (ii) Feedback form in the prescribed proforma.
- (iii) Copy of the proceedings and completion report.
- (iv) List of candidates who have successfully completed the program on the basis of the test conducted by Program Evaluation Committee (PEC).
- (v) Report submitted by Program Evaluation Committee (PEC).

b. The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid adjusted.

V. General instructions

- a. Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 2 participants shall be from the host institution/group of institutions.
- b. Money to be reimbursed on the grant (for any reasons to include unspent amount, interest, penalty if imposed) shall be refunded back to AICTE in the form of Demand Draft payable to Member Secretary, AICTE, New Delhi.
- c. As AICTE needs adequate time for depositing the Demand Draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.
- d. The STTP is a residential program of a duration of six days with minimum 40 participants. The approved STTP shall be conducted within three months from the date of release of funds.
- e. If programme is not conducted in the period of three months of the issuance of this Sanction Order, the released amount, alongwith interest accrued thereon, has to be necessarily returned back to AICTE within a month.

- f. The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.
- g. Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.
- h. Any unavoidable circumstantial change in the program with respect to name of Project Coordinator, Venue and date for organizing STTP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-65/207/RIFD/STTP/Policy-1/2018-19 in your future correspondence.
- i. **Program Evaluation Committee (PEC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:
- (i) Principal/Director/Registrar of the institution (Chairperson).
 - (ii) Coordinator of the program (Member Secretary).
 - (iii) Two HoDs and one subject expert (members).

The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.

- j. **GoI GFR rules** (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- k. This Sanction Order may be treated as Offer Letter for all purposes.

NOTE:- Any deviation from the above will invoke serious action against the Institute.

Yours sincerely,

(Col. B Venkat)
Director (FDC)

Copy forwarded for information and necessary action to: -

21 FEB 2020

1. **Name and Address of the Coordinator**
Dr. SIVA MANGIPUDI
GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE, GUDLAVALLERU-521356, KRISHNA
DISTRICT, ANDHRA PRADESH
GUDLAVALLERU 521356 Andhra Pradesh
2. **The Registrar / Director / Principal**
GUDLAVALLERU ENGINEERING COLLEGE

Dated: 10 May 2019

F. No. 34-55/76/RIFD/FDP/Policy-1/2017-18

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



FDP - Sanction Letter

To
The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070

Sub: Release of a sum of **Rs 440000** /- for conduct of Faculty Development Programme (FDP)- reg.

Sir,

This is to convey the sanction of the Council for payment of Rs. 440000 /- (Rupees Four Lakh Fourty Thousand Only) for conduct of FDP on **Soft Computing-Techniques and its Applications** to **GUDLAVALLERU ENGINEERING COLLEGE, KRISHNA**, Pin No- 521356, Andhra Pradesh, under the Scheme of Faculty Development Programme.

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.
2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The sanctioned amount is debitible to the Major Head 602.6(a) Gen. of the Scheme of Faculty Development Programme and is valid for payment during the financial year 2019-20.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- a. The Principal of the institute and the Coordinator of the program are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATA3093K	STATE BANK OF INDIA	GUDLAVALLERU	MAIN ROAD, GUDLAVALLERU - 521 356, KRISHNA DISTRICT.	PRINCIPAL, GUDLAVALLERU ENGINEERING COLLEGE	Current Account	35339035882	SBIN0001461

In case of any omission the same should be reported to AICTE immediately.

- b. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order no. F. No. 34-55/76/RIFD/FDP/Policy-1/2017-18 dated 10.05.2019 issued by this office.
- c. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- d. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- e. The grant is intended to cover items of expenditure connected with the Faculty Development Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc).
- f. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma to be submitted

Dated: 10 May 2019

by the University/College/Institution. Further, the accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

- The full amount of the grant sanctioned is being released as advance to the University/Institute.
- The amount spent by the institute on the conduct of FDP shall be adjusted on the basis of utilization certificate and detailed expenditure statement submitted by the University/Institution on the prescribed format along with other mandatory documents viz feedback form, copy of proceedings and completion report etc.
- The above said amount of the grant shall be released on the basis of the Letter of Approval (LOA) issued by AICTE to the institute for the academic year 2019-20.

III. Conduct of test and issuance of certificate

A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test.

IV. Submission of documents by university/institution

- The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program :-
 - Original Statement of actual expenditure & Utilization Certificate in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address. Photocopies of formats are enclosed.
The university/institution is not required to submit bills/vouchers/invoices etc for the expenditure incurred out of recurring grants. However, such copies of bills/vouchers/invoices shall be digitized by respective institutions receiving grant and uploaded scanned copies of such bills/vouchers/invoices etc on the portal for availability and view at any point of time.
 - Feedback form in the prescribed proforma.
 - Copy of the proceedings and completion report.
 - List of candidates who have successfully completed the program on the basis of the test conducted by Program Evaluation Committee (PEC).
 - Report submitted by Program Evaluation Committee (PEC).
- The amount of the grant shall be adjusted on submission of utilization certificate & detailed expenditure statement by University/Institution. On receipt of these documents, the total amount of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be adjusted.
- The university/institution is expected to submit the above said mandatory documents viz. Utilization certificate, Expenditure Statement and feedback form etc within one month of conduct of FDP. However, delay of further 2 months may be condoned by AICTE in special circumstances as explained by the institute. Delay in submission of documents after three months of the conduct of FDP shall invite a penalty of 10% of the total sanctioned amount of the FDP, to be deducted from the balance amount of 2nd installment. The entire amount of grant already released, along with interest accrued thereon shall be refunded to AICTE if mandatory documents are not submitted by the institute beyond one year.

V. General Instructions

- Preferably 10% of the participants may be industry professionals deputed by industry. Further, not more than 20% participants shall be from the host institution/group of institutions.
- Interest, accrued on the grant released shall be refunded back to AICTE.
- If programme is not conducted in the period of nine months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be returned back to AICTE.
- The expenditure under the Heads 'Honorarium to Course Coordinator' and 'Honorarium to Resource Persons' shall not exceed 1% & 20% respectively of the total sanctioned grant for the Programme. However, overall expenditure shall not exceed the funds sanctioned for the Programme.
- Any extra money required to complete the programme must be borne by the institute from their own resources. But the quality of the activities should not be compromised.

- f. The FDP will be organized for **2 weeks with minimum 40 participants**. The approved FDP shall be conducted within nine months from the date of release of funds.
- g. Any unavoidable circumstantial change in the Program with respect to name of Project Coordinator, Venue and date for organizing FDP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-55/___/RIFD/FDP/Policy-1/2017-18 in your future correspondence.
- h. **Program Evaluation Committee (PEC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:
- (i) Principal/Director/Registrar of the institution (Chairperson),
 - (ii) Coordinator of the program (Member Secretary),
 - (iii) Two HODs and one subject expert (members).
- The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.
- i. **GOI GFR rules** (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- j. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,



(Dileep N. Mallikarjuna)
Advisor (RIFD)
28/6/19

Copy forwarded for information and necessary action to: -

1. Coordinator of the Program

Dr. BABU MARKAPUDI
GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356,
KRISHNA DISTRICT,
ANDHRA PRADESH KRISHNA
GUDLAVALLERU - 521356

2. The Registrar / Director / Principal

GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356,
KRISHNA DISTRICT,
ANDHRA PRADESH KRISHNA
GUDLAVALLERU - 521356

3. Guard File

Dated: 10 May 2019

F. No. 34-55/200/RIFD/FDP/Policy-1/2017-18

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



FDP - Sanction Letter

To
The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070

Sub: Release of a sum of **Rs 435000/-** for conduct of Faculty Development Programme (FDP)- reg

Sir,

This is to convey the sanction of the Council for payment of Rs. 435000/- (Rupees Four Lakh Thirty Five Thousand Only) for conduct of FDP on DATA SCIENCE AND DATA ANALYTICS THROUGH PYTHON AND R PROGRAMMING to GUDLAVALLERU ENGINEERING COLLEGE, KRISHNA, Pin No- 521356, Andhra Pradesh, under the Scheme of Faculty Development Programme.

1. The amount of the grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the grant-in-aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the institute through RTGS.
2. This grant-in-aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The sanctioned amount is debit to the Major Head 602.6(a) Gen. of the Scheme of Faculty Development Programme and is valid for payment during the financial year 2019-20.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- a. The Principal of the institute and the Coordinator of the program are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATA3093K	STATE BANK OF INDIA	GUDLAVALLERU	MAIN ROAD, GUDLAVALLERU - 521 356, KRISHNA DISTRICT.	PRINCIPAL, GUDLAVALLERU ENGINEERING COLLEGE	Current Account	35339035882	SBIN0001461

In case of any omission the same should be reported to AICTE immediately.

- b. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order no. F. No. 34-55/200/RIFD/FDP/Policy-1/2017-18 dated _____ issued by this office.
- c. Funds covered by this grant shall be kept separately and would not be mixed up with other funds so as to know the amount of interest accrued on the grant.
- d. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.
- e. The grant is intended to cover items of expenditure connected with the Faculty Development Programme such as Boarding & Lodging to the participants, TA to outstation participants, Honorarium to Course Coordinator, reading material to participants, Honorarium to resource persons, TA/DA to resource persons including two outstations resource persons & working expenses (reprographic services, postage, transport, daily wages, tea/coffee etc).

Dated: 10 May 2019

F. No. 34-55/___/RIFD/FDP/Policy-1/2017-18

- f. The FDP will be organized for **2 weeks with minimum 40 participants**. The approved FDP shall be conducted within nine months from the date of release of funds.
- g. Any unavoidable circumstantial change in the Program with respect to name of Project Coordinator, Venue and date for organizing FDP would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 34-55/___/RIFD/FDP/Policy- 1/2017-18 in your future correspondence.
- h. **Program Evaluation Committee (PEC)** is required to be constituted at institutional level. The constitution of the PEC shall be as under:
- (i) Principal/Director/Registrar of the institution (Chairperson),
 - (ii) Coordinator of the program (Member Secretary),
 - (iii) Two HODs and one subject expert (members).
- The members of the said PEC shall not be below the rank of Associate Professor. A test shall be conducted by Program Evaluation Committee (PEC) at the end of the program and the certificates shall be issued to those participants who have attended the program and have qualified in the test. The minutes of the meetings, along with PEC report, are to be submitted to the Council at end of the program along with other mandatory documents.
- i. **GOI GFR rules** (@<https://doe.gov.in/order-circular/general-financial-rules2017-0>) should be followed during utilization of grant.
- j. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,

(Dileep N. Malkhede)
Advisor-I (RIFD)

28/6/19

Copy forwarded for information and necessary action to: -

1. **Coordinator of the Program**

Dr. KAVITHA CHADUVULA

GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356,
KRISHNA DISTRICT,
ANDHRA PRADESH KRISHNA
GUDLAVALLERU - 521356

2. **The Registrar / Director / Principal**

GUDLAVALLERU ENGINEERING COLLEGE
SESHADRI RAO KNOWLEDGE VILLAGE,
GUDLAVALLERU-521356,
KRISHNA DISTRICT,
ANDHRA PRADESH KRISHNA
GUDLAVALLERU - 521356

3. **Guard File**